



APPLICATION FOR POSTGRADUATE STUDENT ROOM

**DEPARTMENT OF AEROSPACE ENGINEERING
FACULTY OF ENGINEERING, UNIVERSITI PUTRA MALAYSIA**

Ref. No : UPM/FK/KAA/20____/____

APPLICANT DETAILS

| | | | |
|---------------------|-----------|------------------|----------------|
| Name | | Nationality | |
| | | Gender | Male / Female |
| Residential Address | | Mobile Phone No. | |
| | | Email | |
| Program of Study | PhD / MSc | Matric No. | GS |
| Field of Study | | Academic Year | 20____/ 20____ |
| Supervisor Name | | No. of Semester | |

DECLARATION

1. All postgraduate rooms are subjected to availability of room at Department.
2. Extension of stay will be subjected to availability of room and approval of the Department's Development Coordinator.
3. I agree to obey the Department rules. I will responsible for the damages or losses because of my carelessness.

| | | | |
|-------------------------------|--|-----------------------------------|--|
| Signature <i>Applicant</i> | | Supported by <i>Supervisor</i> | |
| Date | | Date | |

DEPARTMENT APPROVAL AND PLACEMENT OF STUDENT ALLOCATION (For Office Use Only)

This application is *ACCEPTED* / *DECLINED*.

| | |
|---|--|
| Approved by: Department's Development Coordinator Date: | Deposit of RM 100 received and key is given on ____/____/ 20____. <small style="display: inline-block; margin-left: 100px;">Day Month Year</small> Signature: <i>Department's Science Officer</i> |
| Date: | Refund deposit of RM100 received and key is returned on ____/____/ 20____. <small style="display: inline-block; margin-left: 100px;">Day Month Year</small> Signature: <i>Applicant</i> |

Room / space placement

| | |
|--|---|
| | Aerospace Design Laboratory |
| | Aerodynamics Laboratory |
| | Propulsion Laboratory |
| | Materials & Composite Technology Laboratory |
| | Aerospace Structure Laboratory |
| | Aerospace Fabrication Laboratory |
| | Vibration & Control Laboratory |
| | Avionics Laboratory |
| | Space System Laboratory |
| | Aerospace Malaysia Research Center (AMRC) |

Regulation for using the KAA Postgraduate Room

1. The student is required to pay a deposit of RM100. The deposit will not be returned if the key is lost and any other damage to the facilities caused by the students.
2. Ensure the cleanliness of the room is maintained at all times.
3. All facilities provided must be kept in good condition at all times. Students are responsible for facilities provided.
4. Do not bring any valuable things into the room. Department will not be responsible for any losses of property.
5. Students must be properly attired and expected to be well-behaved at all times.
6. Follow the instruction from time to time by the Department/UPM.
7. No pets are allowed in the room.

