

BEM Registration, Faculty of Engineering, Universiti Putra Malaysia

Kindly read the guidelines below before proceed with this registration

The registration is **ONLY** opened to **UPM Engineering Graduates 2021/2022**. This registration link can be accessed until **31 January 2023**.

Documents that the UPM graduates need to provide during registration.

- 1. Proof of payment through Kira Kira UPM of RM50.00 as a registration fee (pdf only)
- 2. Copy of full academic transcript (pdf only)
- 3. Copy of degree certificate (pdf only)
- 4. Passport-sized picture (jpeg only)
- 5. Copy of Identity Card / Passport (pdf only)

There are **<u>3 STEPS</u>** that you need to do to complete the BEM registration

STEP 1: Payment of the Registration Fee

- Make a payment of **<u>RM50.00</u>** as a registration fee to the account below;

Bank = CIMB

Account No. = 8002151963

Account holder = KIRA KIRA AM UPM

Remarks = BEM Registration 2022

Keep the proof of payment (in PDF file) to be used as an attachment in STEP 2

STEP 2: Fill in the UPM eBulk Registration

- Link: https://bit.ly/BEM registration UPM
- Please fill in your personal details
- You will need to attach the copy of your <u>academic transcript</u> and <u>degree certificate</u> in (PDF format)
- You will need to fill in the registration fee payment details (STEP 1) including the attachment of proof of the payment.
- Once completed, you will be given a link to register in the BEM eBulk System.
- Each program will have a different link, please ensure to click the link related to your program

STEP 3: Registration in the BEM eBulk

- The system will ask you to fill in your details again
- Please upload your <u>passport photo</u> and a copy of your <u>identity card / passport</u> as per required in the system
- Don't forget to click the submission button. The system will send a confirmation email to you later.

- END of the registration procedures -