



TAWARAN PENEMPATAN LATIHAN INDUSTRI

OFFER OF INDUSTRIAL TRAINING PLACEMENT

Kami ***BERSETUJU / TIDAK BERSETUJU** untuk menerima pelajar UPM berikut menjalani latihan industri di organisasi kami.

We ***AGREE / DISAGREE** to accept the following UPM student to undergo industrial training at our organization.

MAKLUMAT PELAJAR (STUDENT INFORMATON)	
1. Nama Pelajar (<i>Name of Student</i>)	
2. No. Matrik (<i>Matric No.</i>)	
3. No. Kad Pengenalan / Passport (<i>Identity Card / Passport No.</i>)	
4. Program (<i>Programme</i>)	
5. Tarikh dan Tempoh Latihan (<i>Date and Training Period</i>)	_____ 10 minggu (<i>weeks</i>) Others (<i>lain-lain</i>): _____ minggu (<i>weeks</i>)
MAKLUMAT ORGANISASI (ORGANIZATION INFORMATION)	
6. Nama Organisasi (<i>Organization Name</i>)	
7. Alamat Organisasi (<i>Organization Address</i>)	
8. Nama Penyelia (<i>Supervisor Name</i>)	
9. Jawatan (<i>Position</i>)	
10. Jabatan (<i>Department</i>)	
11. No. Tel. Pejabat (<i>Office No.</i>)	
12. No. Tel. Bimbit (<i>Mobile No.</i>)	
13. E-mel (<i>E-mail</i>)	
Kami juga *BERSETUJU / TIDAK BERSETUJU untuk memberikan insentif seperti berikut kepada pelajar: <i>We also *AGREE / DISAGREE to provide the following incentives to student:</i>	
14. Elaun (<i>Allowance</i>)	RM _____ *bulan/minggu/hari (<i>monthly/weekly/daily</i>)
15. Penginapan (<i>Accommodation</i>)	*Ada / Tiada (Yes / No)

16. Jenis pendedahan yang akan diberi (Type of exposure that will be given)	PENDEDAHAN (Exposure)	Tandakan (/) pada yang berkaitan (Tick (/) the relevant ones)
	Reka bentuk (Design)	
	Pembuatan (Manufacturing)	
	Analisis (Analysis)	
	Ujian/Eksperimen (Testing/experiment)	
	Kerja tapak (Site work)	
	Penyelenggaraan (Maintenance)	
	Penyeliaan (Supervisor)	
	Pentadbiran (Management)	
	Komunikasi (Communication)	
	Kerja rutin (Routine work)	
<p>Terima kasih di atas kerjasama anda. Sila e-mel borang ini kepada: (Thank you for your cooperation. Please e-mail this form to:)</p> <p>Penyelaras Latihan Industri (Industrial Training Coordinator)</p> <p>Jabatan (Department) _____ Fakulti Kejuruteraan (Faculty of Engineering) Universiti Putra Malaysia, 43400 UPM Serdang, Selangor Darul Ehsan.</p> <p>E-mel (E-mail): _____</p>		
UNTUK KEGUNAAN PEJABAT (FOR OFFICE USE ONLY)		
Tarikh diterima (Date received)		

Jabatan (Department)
No. Tel. Pejabat
 (Office Tel. No.)

Kejuruteraan Aeroangkasa
 (Aerospace Engineering)
 T:03-97696400

Kejuruteraan Biologi & Pertanian
 (Biological & Agricultural Engineering)
 T:03-97694455

Kejuruteraan Kimia & Alam Sekitar
 (Chemical & Environmental Engineering)
 T:03-97696268

Kejuruteraan Mekanikal & Pembuatan
 (Mechanical & Manufacturing Engineering)
 T:03-97696336

Timbalan Dekan (Akademik, Hal Ehwal Pelajar dan Alumni)
 Deputy Dean (Academic, Student Affairs and Alumni)
 T:03-97696272

Kejuruteraan Awam
 (Civil Engineering)
 T:03-97696377

Kejuruteraan Elektrik & Elektronik
 (Electric & Electronics Engineering)
 T: 03-97696322

Sistem Komputer & Komunikasi (Computer & Communication Systems Engineering)
 T:03-97696446

Kejuruteraan Proses & Makanan
 (Process & Food Engineering)
 T:03-97696363