

DEPARTMENT OF ELECTRIC AND ELECTRONIC ENGINEERING

LABORATORY SAFETY NOTES

GENERAL INSTRUCTION :

1. YOU ARE RESPONSIBLE NOT ONLY FOR YOUR OWN SAFETY BUT ALSO FOR THE SAFETY OF OTHERS !”
2. AS POSTGRADUATES YOU WILL BE EXPECTED TO SHOW A GREATER UNDERSTANDING FOR AND ADHERENCETO, ALL NATIONAL AND LOCAL SAFETY RULES AND REGULATIONS.

Please comply with the following: -

1. **Laboratory Operating Hours**
The laboratory is open from **9:00 a.m. to 5:00 p.m.** Working alone in the laboratory outside these hours is **strictly prohibited**.
2. **Authorization to Work**
Entry into the laboratory does not constitute permission to begin work. Laboratory activities may only commence **upon authorization from the supervisor or assistant engineer**.
3. **Cleanliness and Attire**
Maintain the **cleanliness of the laboratory and all equipment** at all times. Proper **laboratory attire** must be worn throughout your stay in the laboratory.
4. **Personal Protective Equipment (PPE)**
Always wear **appropriate and required PPE** suited to your laboratory tasks.
5. **Emergency Equipment Familiarization**
Be aware of the **location and proper use** of all safety and emergency equipment, including **fire extinguishers, eyewash stations, and first aid kits**.
6. **Emergency Exits and Evacuation Routes**
Familiarize yourself with the **layout of the laboratory building**, particularly the **fire escapes and emergency exits**.
7. **Prohibited Activities**
Eating, drinking, and smoking are strictly prohibited in the laboratory.
8. **Accidents and Injuries**
Report **any accident or injury immediately** to the assistant engineer. An official report will be forwarded to the departmental safety representative.
9. **Chemical Spills**
All **spills or leaks** must be reported immediately to the supervisor or assistant engineer.
10. **Chemical Waste Disposal**
Do **not dispose of unknown or hazardous chemicals** into the sink. Seek proper disposal instructions from your supervisor or assistant engineer.
11. **Compliance with Regulations**
All users must comply with **laboratory, departmental, and university safety rules** and any additional instructions issued from time to time.



ALWAYS REMEMBER

DO NOT USE ANY EQUIPMENT, UNLESS YOU ARE ABSOLUTELY CERTAIN OF ITS CORRECT METHOD OF OPERATION & DO NOT HESITATE OR FEEL EMBARRASSED ABOUT ASKING FOR HELP.

“BE SAFE NOT SORRY”